# LB≡BW



# Data protection information

Baden-Württembergische Bank Independent institution of Landesbank Baden-Württemberg\*

Information on data processing by Landesbank Baden-Württemberg (LBBW) in accordance with Articles 13, 14, 21 of the General DataProtection Regulation (GDPR) for service providers (employees of service providers).

# Name and contact details of the controller and its representative:

Landesbank Baden-Württemberg, Am Hauptbahnhof 2, 70173 Stuttgart, Tel.: +49 (0)711 127-0, Fax: +49 (0)711 127-43544, kontakt@LBBW.de - hereinafter referred to as "LBBW" - represented by the Chairman of the Board of Managing Directors, Mr. Rainer Neske.

### Contact details of the data protection officer:

Data Protection Officer of LBBW, Am Hauptbahnhof 2, 70173 Stuttgart, Tel.: +49 (0)711 127-0, Fax: +49 (0)711 127-6673495, datenschutz@LBBW.de

#### The purposes for which the personal data are to be processed and the legal basis for this:

LBBW processes personal data for the purpose of entering into, managing and terminating contractual relationships. The legal basis for this is the fulfillment of a contract and the implementation of pre-contractual measures pursuant to Art. 6 (1) (b) GDPR.

Other data is collected automatically by our IT systems during onboarding when you visit the website. This is primarily technical data (e.g. internet browser, operating system or time of the page view). This data is collected automatically as soon as you enter the website. The data is collected to ensure error-free use of the application. The legal basis for processing in this respect is Art. 6 (1) (f) GDPR.

LBBW also processes personal data (a) for the purpose of controlling and documenting the access of persons to parts of the bank buildings that are not accessible to the public and (b) for the purpose of granting IT authorizations. Numerous regulations require credit institutions to precisely identify those persons to whom they grant access to parts of bank buildings that are not accessible to the public and to whom IT authorizations are granted. The aim is to prevent the misuse, theft, loss, unjustified use, transfer to third parties or alteration of bank-related data, including personal and other customer data and business secretsnesses. Personal data is processed on the basis of Art. 6(1)(c) GDPR in conjunction with, inter alia, Art. 5(1)(f) and Art. 32 GDPR. GDPR and Sections 25a and 25h KWG.

To ensure that only authorized persons have access to our buildings and/or IT systems, we check your identity by means of a photograph provided by you as the person concerned and with the help of artificial intelligence, which checks the photograph on your ID document for a match. The test result as such is saved. When an authorization card is issued, this photo is shown on it. The comparison of a photograph with a photograph in the ID card of the person concerned is based on consent in accordance with Art. 6 (1) (a) GDPR. If you do not agree to the image comparison procedure, your identity will be checked using the PostIdent procedure. The legal basis for processing your personal data is, as already explained in the previous paragraph, our legal obligation to do so.

LBBW processes your photograph on the authorization card in order to control access and check it at any time. In this respect, the legal basis for processingis Art. 6 (1) (f) GDPR.

If you use our IT systems during the provision of your service, we also process usage and metadata (e.g. server log files). The legal basis for processing is Art. 6 (1) (f) GDPR.

#### Categories of personal data that are processed and sources from which they originate:

Among other things, LBBW processes personal identification data such as the contractor's name, address, etc. and, where applicable, personal characteristics such as date, place and name by scanning an identification document. Furthermore, all contractual documents associated with the order, including the subject matter of the order, invoices, all correspondence, the bankrelationship and all other data relating to the execution of a contractual relationship are processed. If necessary, professional data such as curriculum vitae, certificates and professional qualifications, etc., insofar as this is necessary for the fulfillment of the contract initiation or execution.

As part of the identification process for access management, in addition to the above data categories, your photo, which shows you as the person concerned, and, if applicable, your ID card number as a public identification date will also be processed as personal data.

The data is provided by the data subject directly or by the service provider commissioned or to be commissioned.

#### Recipients or categories of recipients of the personal data:

LBBW uses Deutsche Post for identity verification as part of the PostIdent procedure or software providers for online legitimation. Other processors, such as companies in the categories of security, credit services, IT services, logistics, printing services, telecommunications, debt collection, advice and consulting, may receive access to personal data for the aforementioned purposes.

the controller's intention to transfer the personal data to a third country or an international organization:

There is no such intention.

# The duration for which the personal data will be stored or, if this is not possible, the criteria for determining the duration:

The personal data is stored for as long as LBBW can enforce claims arising from the contractual relationship and claims can be enforced against it. Furthermore, retention periods under commercial and tax law must be observed.

For persons who do not have access to IT, the retention period for the data for the authorization card is 30 days, starting on the day following the completion of the reason for issuing the authorization card. For persons who have been granted IT authorizations, the retention period is ten years starting from the date on which the reason for the IT authorization was completed. The scanned copy of the ID card, including the lightimage, is deleted after the process has been completed.

Personal data collected during the authorization card ordering process within the ordering software will be deleted after activation of the card by the user in this application.

\* Declarations made by the Bank within the scope of the business relationship exclusively authorize and bind Landesbank Baden-Württemberg

# Information as to whether the provision of the personal data is required by law or contract or is necessary for the conclusion of a contract, whether the data subject is obliged to provide the personal data and the possible consequences of non-provision:

The provision of personal data to LBBW is neither legally nor contractually required. Failure to do so may mean that you will not be granted access to the building and/or the IT applications or that the service offered cannot be provided and/or an orderrelationship cannot be maintained.

## Rights of data subjects:

Every data subject has the right of access under Art. 15 GDPR, the right to rectification under Art. 16 GDPR, the right to erasure under Art. 17 GDPR, the right to restriction of processing under Art. 18 GDPR and the right to data portability under Art. 20 GDPR. The restrictions pursuant to Sections 34 and 35 BDSG apply to the right of information and the right to erasure. In addition, you have the right to lodge a complaint with a dataprotection supervisory authority in accordance with Art. 77 GDPR in conjunction with Section 19 BDSG. The data protection supervisory authority responsible for LBBW is the Baden-Württemberg State Commissioner for Data Protection and Freedom of Information.

### If the processing is based on Art. 6 (1) (a) GDPR, the right to withdraw consent:

If the data subject consents to the processing of their personal data, they have the right to withdraw this consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

#### Note, if the processing is based on Art. 6 (1) (f) GDPR, the legitimate interests pursued by the controller or a third party:

LBBW processes the above-mentioned personal data in the overriding interest of preventing misuse, theft, loss, unjustified use, transmission to third parties or modification of bank-related data, including personal and other customer data and business secrets. As far as the use of IT systems is concerned, LBBW has a legitimate interest in the storage of cookies for the technically error-free and optimized provision of its services and in order to be able to track access to and changes within IT systems.

Information on the existence of automated decision-making including profiling in accordance with Art. 22 (1) and (4) GDPR There is no automated decision-making or profiling.

# Information about your right to object in accordance with Art. 21 GDPR

You have the right to object, on grounds relating to your particular situation, at any time to processing of personal data concerning you which is based on point (f) of Article 6(1) GDPR (data processing on the basis of a balancing of interests).

If you file an objection, we will no longer process your personal data. Unless we can demonstrate compelling legitimate grounds for further processing which override your interests, rights and freedoms or the processing serves the establishment, exercise or defense of legal claims.

The objection can be made informally and should preferably be addressed to:

Landesbank Baden-Württemberg At the main station 2 70173 Stuttgart 0711 127-0 0711 127-43544 kontakt@LBBW.de